

# Stacey Lane Rowland

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Kathrine R. Everett Law Library | Van Hecke-Wettach Hall Room 4036 | 160 Ridge Road, CB #3385 | Chapel Hill, NC 27599-3385 | slrowlan@email.unc.edu

## Experience

### **CLINICAL ASSOCIATE PROFESSOR OF LAW, ASSISTANT DIRECTOR FOR COLLECTION & TECHNOLOGY SERVICES | KATHRINE R. EVERETT LAW LIBRARY | OCTOBER 2020 - PRESENT**

- Supervises library collection and access services operations including acquisition and receipt of library materials, cataloging and classification, serials, government documents, filing, binding, physical processing, and shelving
- Creates and analyzes collection budget proposals and financial reports and develop recommendations for library budget planning. Utilize ConnectCarolina, InfoPorte, and Sierra Integrated Library System to manage complex collections budget and all aspects of the acquisitions process
- Supervises and assists in preparing annual statistics reports and compile data for accreditation and reporting purposes, including ALLStAR data submissions
- Plans and implements major digitization and preservation projects including preservation of special collections
- Law library coordinator for [SPOTS](#) (Space Planning and Occupancy Tracking system)
- Manages Technology Property Assets for library, including property audits and surplus
- Serves as primary contact for book donations to the library
- Serves on law library management team
- Developed and maintains Aycock Digital Library website <http://aycock.unc.edu>
- Serves as technical director for the digital repository <http://scholarship.law.unc.edu>
- Technical manager for <http://phillips.law.unc.edu>
- Performs reference librarian services and serves as faculty liaison
- Responsible for submitting non-collections vouchers and purchase orders for law library through ConnectCarolina, RASR, and VISP
- Serves as law library Information Technology contact
- Managed the law library social media accounts (2015-2022)
- Maintains Active Directory roles within the law library and administers EZproxy
- Maintains IP telephones and networked campus printers
- Performs computer technical support and network administration for law library including:
  - Aiding students, faculty, and staff with technical assistance
  - Maintaining law library computers
  - Providing hardware/software upgrades and making purchases
  - Conducting network maintenance, repair, and troubleshooting
  - Updating the law library website
- Teaching Electronic Discovery Technologies Summer 2024
- Teaching Law Practice Technologies Spring 2024
- Taught Electronic Discovery Technologies Fall 2022

- Taught Law Practice Technologies Spring 2023
- Taught Law Practice Technologies Spring 2021 & Spring 2022

**CLINICAL ASSISTANT PROFESSOR OF LAW, ASSISTANT DIRECTOR FOR COLLECTION & TECHNOLOGY SERVICES | KATHRINE R. EVERETT LAW LIBRARY | APRIL 2018 – OCTOBER 2020**

- Supervises Carolina Law’s Advanced Legal Research course offerings including core competencies for instructors, pedagogy, and training workshops
- Supervises library collection and access services operations including acquisition and receipt of library materials, cataloging and classification, serials, government documents, filing, binding, physical processing, and shelving
- Creates and analyzes collection budget proposals and financial reports and develop recommendations for library budget planning. Utilize ConnectCarolina, InfoPorte, and Sierra Integrated Library System to manage complex collections budget and all aspects of the acquisitions process
- Supervises and assists in preparing annual statistics reports and compile data for accreditation and reporting purposes, include ALLStAR data submissions
- Plans and implements major digitization and preservation projects including preservation of special collections
- Serves as primary contact for book donations to the library
- Serves on law library management team
- Developed and maintains Aycock Digital Library website <http://aycock.unc.edu>
- Serves as technical director for the digital repository <http://scholarship.law.unc.edu>
- Technical manager for <http://phillips.law.unc.edu>
- Performs reference librarian services and serves as faculty liaison
- Serves as law library Information Technology contact
- Manages the law library social media accounts
- Maintains Active Directory roles within the law library and administers EZproxy
- Maintains IP telephones and networked campus printers
- Performs computer technical support and network administration for law library including:
  - Aiding students, faculty, and staff with technical assistance
  - Maintaining law library computers
  - Providing hardware/software upgrades and making purchases
  - Conducting network maintenance, repair, and troubleshooting
  - Updating the law library website

**CLINICAL ASSISTANT PROFESSOR OF LAW, INTERIM ASSISTANT DIRECTOR FOR COLLECTION SERVICES & IT SERVICES LIBRARIAN | KATHRINE R. EVERETT LAW LIBRARY | JULY 2017 - APRIL 2018**

- Supervises library collection and access services operations including acquisition and receipt of library materials, cataloging and classification, serials, government documents, filing, binding, physical processing, and shelving
- Creates and analyzes collection budget proposals and financial reports and develop recommendations for library budget planning. Utilize ConnectCarolina, InfoPorte, and Sierra Integrated Library System to manage complex collections budget and all aspects of the acquisitions process

- Supervises and assists in preparing annual statistics reports and compile data for accreditation and reporting purposes
- Plans and implements major digitization and preservation projects including preservation of special collections
- Serves as primary contact for book donations to the library
- Serves on law library management team
- Developed and maintains Aycock Digital Library website <http://aycock.unc.edu>
- Serves as technical director for the digital repository <http://scholarship.law.unc.edu>
- Technical manager for <http://phillips.law.unc.edu>
- Performs reference librarian services and serves as faculty liaison
- Serves as law library Information Technology contact
- Manages the law library social media accounts
- Maintains Active Directory roles within the law library and administers EZproxy
- Maintains IP telephones and networked campus printers
- Performs computer technical support and network administration for law library including:
  - Aiding students, faculty, and staff with technical assistance
  - Maintaining law library computers
  - Providing hardware/software upgrades and making purchases
  - Conducting network maintenance, repair, and troubleshooting
  - Updating the law library website
- Co-taught Advanced Legal Research Spring 2018

**CLINICAL ASSISTANT PROFESSOR OF LAW & IT SERVICES LIBRARIAN | KATHRINE R. EVERETT LAW LIBRARY | JANUARY 2016 - JULY 2017**

- Assisted in the Millennium to Sierra migration Spring 2017
- Performs reference librarian services and serves as faculty liaison
- Co-taught Law Practice Technologies Spring 2017
- Co-taught Corporate and Transactional Advanced Legal Research Spring 2016
- Developed and maintains Aycock Digital Library website <http://aycock.unc.edu/>
- Serves as technical director for the digital repository <http://scholarship.law.unc.edu>
- Technical manager for <http://phillips.law.unc.edu>
- Authored a research guide through LibGuides <http://guides.lib.unc.edu/lawschoolstat>
- Serves as law library Information Technology contact
- Manages the law library social media accounts
- Performs computer technical support and network administration for law library including:
  - Aiding students, faculty, and staff with technical assistance
  - Maintaining law library computers
  - Providing hardware/software upgrades and making purchases
  - Conducting network maintenance, repair, and troubleshooting
  - Updating the law library website

**REFERENCE & DIGITAL COMMUNICATIONS LIBRARIAN | KATHRINE R. EVERETT LAW LIBRARY | AUGUST 2015 - JANUARY 2016**

- Performs reference librarian services and serves as faculty liaison

- Liaison for Banking Law Journal
- Served as Westlaw, Bloomberg, and LexisNexis liaison for law library
- Developed and maintains Aycock Digital Library Website <http://aycock.unc.edu>
- Administers and authored a research guide through LibGuides <http://guides.lib.unc.edu/lawschoolstat>
- Manages the law library social media accounts

**PUBLIC SERVICES LAW LIBRARIAN | UNIVERSITY OF MISSISSIPPI LAW LIBRARY |  
OCTOBER 2005 - JULY 2015**

- Performed reference librarian services and served as faculty liaison
- Taught several sections of legal research to 1Ls
- Served as Westlaw, Bloomberg, and LexisNexis liaison for law library
- Developed and maintained law library website <http://library.law.olemiss.edu> using Drupal/PHP/MySQL/LAMPP
- Setup open-source, digital programs for time-clock and reference statistics
- Administered and authored research guides through LibGuides
- Performed computer technical support and network administration for law library including:
  - Aiding students, faculty, and staff with technical assistance
  - Maintained law library computers
  - Provided hardware/software upgrades and making purchases
  - Conducted network maintenance, repair, and troubleshooting
  - Updated the law library website
- Maintaining online databases and administering EZproxy
- Server maintenance and repair
- Responsible for web maintenance for public catalog through Millennium
- Supervisory experience:
  - Hired and supervised computer lab assistants
  - Hired and supervised reference desk students

## **LAW CLERK | DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, DIVISION OF ALCOHOLIC BEVERAGES AND TOBACCO, STATE OF FLORIDA | 2003 - 2005**

- Drafted rules for the *Florida Administrative Code* and guided through the adoption process (See F.A.C. 61A-7 Florida Clean In Door Act and Stand-Alone Bar Smoking Designations)
- Drafted legal memoranda
- Drafted Final and Recommended Orders for Division of Administrative Hearings
- Extensive Legal Research on Westlaw and LexisNexis

## **LAW CLERK | DEPARTMENT OF HEALTH, STATE OF FLORIDA | 2002 - 2003**

- Drafted rules for the *Florida Administrative Code* and guided through the adoption process (See F.A.C. 64F-19 Family Planning Waiver Program)
- Drafted legal memoranda
- Drafted Final and Recommended Orders for Division of Administrative Hearings
- Extensive Legal Research on Westlaw and LexisNexis

## **GRADUATE ASSISTANT/TECHNICAL SUPPORT | FLORIDA STATE UNIVERSITY DEPARTMENT OF HISTORY | 2000 - 2003**

- Responsible for departmental computer lab including software support, installations, upgrades, and repairs
- Provided support and training to departmental faculty, staff, and graduate students for office computers
- Provided software instruction for faculty on basic webpage construction and uploading via SSH to university servers
- Offered seminars on web research and detection of plagiarism

## **Teaching Experience**

- Teaching Electronic Discovery Technologies Summer 2024 (LAW 530.001)
- Teaching Law Practice Technologies Spring 2024 (LAW 431.001)
- Taught Law Practice Technologies Spring 2023 (LAW 431.001)
- Taught Electronic Discovery Technologies Fall 2022 (LAW 530.001)
- Taught Law Practice Technologies Spring 2022 (LAW 431.001)
- Taught Law Practice Technologies Spring 2021 (LAW 431.001)
- Co-taught Advanced Legal Research Summer 2020 (LAW 267T-001)
- Co-taught Advanced Legal Research Spring 2020 (LAW 267T-001)
- Taught Law Practice Technologies Spring 2019 (LAW 431.001)
- Co-taught Advanced Legal Research Spring 2018 (LAW 267T-001)
- Co-taught Law Practice Technologies Spring 2017 (LAW 431.001)
- Co-taught Corporate and Transactional Advanced Legal Research Spring 2016 (LAW267G.001)
- Taught several sections of legal research to 1Ls through the yearly required Legal Research and Writing Program. Fall 2006 – Spring 2015, University of Mississippi Law School

## Publications

- Stacey Lane Rowland, *Understanding Our Digital Fingerprints: Metadata, Competency, and the Future Practice of Law*, 20 *U. St. Thomas L.J.* 276 (2024).  
Available: <https://researchonline.stthomas.edu/esploro/outputs/991015177198203691>
- Online Statistical Information for the UNC Law Community, LibGuide March 1, 2016:  
<http://guides.lib.unc.edu/lawschoolstat>
- 2009-10 Updates to State-by-State Report on Authentication for AALL, Ch. "Mississippi," available online:  
<https://www.aallnet.org/wp-content/uploads/2018/01/2009aallauthenticationreportupdates.pdf>
- Exploring Initiative and Referendum Law: Selected State Guidelines, Ch. "Researching Initiatives and Referendums: A Guide for Mississippi," 26 *LRSQ* 147 (2007)
- 2007 State-by-State Report on Authentication of Online Legal Resources, Ch. "Mississippi," available online: <https://www.aallnet.org/wp-content/uploads/2018/01/authenfinalreport.pdf>

## Presentations

- Panelist, *Understanding our digital fingerprints: metadata, competency, and the future practice of law*, University of St. Thomas School of [Law Symposium Edition](#), November 4, 2022.
- North Carolina Central University Law & Technology Summit panelist, *Technology That Tracks from Ring and Fitbit to GPS and Typing Keystrokes: Knowing the Legal Ramifications of Such Usage*, October 14, 2022.
- SEAALL Panelist, *So You Want to Teach Law Practice Technology?*, April 2022
- AALL Panelist, *Prescient Privacy at Play: A Spectrum of Terminology & Tools for Administering & Teaching Legal Technology*, July 2021
- Festival of Learning 2021, *Mastering Technology Competency as a Practitioner: Document Automation, Redaction and Metadata*, February 2021
- North Carolina Bar Association Appellate Section: *Mastering Technology Competency as a Practitioner: Formatting Appellate Briefs*, January 2021
- Festival of Learning 2020, *Mastering Technology Competency as a Practitioner: Document Automation, Redaction and Metadata*, February 2020
- *Mastering Technology Competency as a Practitioner: Document Automation, Redaction and Metadata (Oh, My!)*, presentation at North Carolina Bar Association CLE *Getting Straight A's: Aids, Accessible Applications, Advice and Approaches to Advocacy*, See: <https://ncbarblog.com/register-for-the-appellate-practice-section-annual-meeting-and-cle-on-september-13/>, September 2019
- Panelist on AALL webinar *Training Law Faculty to Teach Legal Technology: What They Need to Learn and Why* See: <http://blog.cssis.org/2019/09/13/cs-sis-members-participate-in-aall-webinar/>, September 2019
- Panelist on ALL-SIS Continuing Education Committee webinar *Teaching Legal Technology*, See: <https://allsis.wordpress.com/2019/05/13/teaching-legal-technology-webinar-5-16/>, May 2019
- Susie Sharp Inn of Court CLE (1 hour tech) - *Document Automation: Making Documents More Efficient in the Practice of Law*, February 13, 2019
- Festival of Learning 2019, *Document Automation: Making Documents More Efficient in the Practice of Law*, February 2019

- CALIcon2018 - Word Styles and Document Automation: Making documents more efficient in the practice of law <http://sched.co/EhG5>, June 2018
- SEAALL 2018, Disrupting Word Styles: Using Word Styles for Document Automation in Legal Practice <https://researchguides.library.vanderbilt.edu/seaall2018/april14>, April 2018
- Festival of Learning 2018, Document Automation: Making Documents More Efficient in the Practice of Law, February 2018
- CALIcon 2017 - Teaching Law Practice Tech to Law Students - State of the Art in Phoenix, AZ <http://sched.co/AxIx>, June 2017
- CS-SIS Hot Topic II: Using LAMP to Shine a Light on Open Source Applications in a Library Setting, AALL 2008 in Portland, OR

## Service

- US News & World Report Task Force 2020 - 2023
- ILUG Vice-Chair/Chair-Elect for 2019 - 2021
- ALLStAR Advisory Board member for the 2018 - 2020 term
- Serves on Management Team for Kathrine R. Everett Law Library Summer 2017 – Present
- Served on Carolina Law International Committee Summer 2021 - 2022
- Served on Faculty Technology Committee Summer 2020 - 2021
- Served on Carolina Law International Committee Summer 2019 - Spring 2020
- Served on Carolina Law Admissions Committee Fall 2016 - Summer 2019
- Served on Employee Engagement Committee Summer 2017 - Spring 2019
- TRLN Communicators Committee member 2015 - 2018
- American Association of Law Libraries member 2005 - Present
- Member of CS-SIS 2005 - Present
- Member of ALL-SIS 2005 - Present
- Member of SEAALL 2005 - Present

## Education

- Juris Doctor | May 2005 | Florida State University College of Law
- Masters of Library & Information Sciences | May 2005 | Florida State University
- Masters of History | May 2005 | Florida State University
- Bachelor of Arts | May 1999 | University of Florida

## Technical Summary

Software: Installation and support of Windows 7, Windows 8, Windows 10, Windows 11, Windows Server 2016; Microsoft Office 2000 - 2016 (Word, Excel, Access, Publisher, PowerPoint, Outlook), Clio, Office365; Adobe Photoshop, Adobe Illustrator, Adobe Acrobat; LibGuides, SSH Secure Shell, MySQL; various flavors of Linux including SuSE, Debian, Ubuntu, and Apache Web server; apps on Apple and Android devices; Zoom, Remote Desktop, Ninite, cloud services such as Box, Google Drive, OneDrive and Dropbox; virtual appliances; and legal practice technology such as cloud apps, document automation, and case management. Programming: HTML, CSS, JavaScript, PHP, and jQuery