

MELISSA M. HYLAND

160 Ridge Road, CB 3385, Chapel Hill, NC 27599 • (919) 962-1605 • mmhyland@email.unc.edu

EDUCATION

University of North Carolina, Chapel Hill, North Carolina

Master of Library Science, May 2017

with certification in Archives and Records Management

Activities and Honors:

- LexisNexis/John R. Johnson Memorial Scholarship Recipient, American Association of Law Libraries (2016)
- Scholarship Recipient, American Association of Law Libraries (2016)
- Scholarship Recipient, Southeastern Chapter, American Association of Law Libraries (2016)
- Kalp Fellowship Recipient, School of Information and Library Science, University of North Carolina (2016-2017)

University of North Carolina School of Law, Chapel Hill, North Carolina

Juris Doctor with honors, May 2013

G.P.A.: 3.78

Activities and Honors:

- Dean's List (2010-2013)
- Gressman-Pollitt Award for Outstanding Oral Advocacy, Best Appellant (2011)
- Publication Editor, *First Amendment Law Review* (2012-2013)
- Communications Chair, Child Action Panel (2011-2012)

University of North Carolina at Charlotte, Charlotte, North Carolina

Bachelor of Arts with honors in History, May 2009

Bachelor of Arts in Education, May 2009

Summa Cum Laude

G.P.A.: 4.0

Activities and Honors:

- History Department, Best Undergraduate Honors Thesis
- Vice President, Student National Education Association (2008-2009)

LIBRARY EXPERIENCE

Reference and Faculty Research Services Librarian

January 2019 – Present

University of North Carolina, Kathrine R. Everett Law Library, Chapel Hill, North Carolina

- Manage the Faculty Research Service program (LibRA), provide advanced research assistance to law faculty members, and oversee the work of research assistants.
- Serve as liaison for the North Carolina Law Review, provide staff member training on cite-checking and library resources, and meet with individual staff members for comment and note topic development.
- Support maintenance and use of the Rare Book Collection, coordinate use of rare books to enhance student learning in Legal History (Law 259) course.
- Create and maintain research guides on a variety of topics for student use, including health law, public international law, and locating digitized newspapers for journal students.
- Provide legal research instruction and guest lectures for various law school clinics and courses.
- Provide introductory legal research sessions in graduate programs at UNC.

- Contribute ideas in library planning and strategy meetings.
- Answer questions at the reference desk from a variety of law library patrons, including faculty, students, attorneys, and *pro se* patrons.

Reference Librarian

June 2017 – January 2019

University of North Carolina, Kathrine R. Everett Law Library, Chapel Hill, North Carolina

- Managed the Faculty Research Service program (LibRA), provide advanced research assistance to law faculty members, and oversee the work of research assistants.
- Served as liaison for the North Carolina Law Review, provide staff member training on cite-checking and library resources, and meet with individual staff members for comment and note topic development.
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- Provided legal research instruction and guest lectures for various law school clinics and courses.
- Provided introductory legal research sessions in graduate programs at UNC.
- Contributed ideas in library planning and strategy meetings.
- Answerd questions at the reference desk from a variety of law library patrons, including faculty, students, attorneys, and *pro se* patrons.

Graduate Assistant

August 2015 – June 2017

University of North Carolina, Kathrine R. Everett Law Library, Chapel Hill, North Carolina

- Assisted students, faculty, and public patrons with legal research and information needs.
- Participated in digitization project for the North Carolina Supreme Court Records & Briefs project.
- Assisted the Faculty Research Services program (LibRA) by responding to law school faculty requests for legal research in support of scholarship.
- Provided instructional support for advanced legal research classes.
- Participated in library planning and strategy meetings.

Reference Desk Assistant

August 2011 – May 2013

University of North Carolina, Kathrine R. Everett Law Library, Chapel Hill, North Carolina

- Assisted library patrons with locating and using library resources, including federal, state, and international law materials.
- Aided law students in locating electronic and print resources for use in law journal publications.
- Supported first-year law students with research assignments to familiarize them with legal research and the law library.

LEGAL EXPERIENCE

Litigation Associate

September 2013 – June 2015

Moore & Van Allen, PLLC, Charlotte, North Carolina

- Researched and analyzed state and federal statutes, regulations, and case law related to employment and commercial litigation, including extensive research into FLSA, Title VII, ADA, ADEA, ERISA, FMLA, and various state statutes addressing employment discrimination and wage/hour issues.
- Drafted legal filings for commercial litigation, including complaints, answers, substantive motions, and appellate briefs.

- Monitored witness preparation and discovery for large-scale commercial arbitrations.
- Filed memoranda and responses to requests for information from various domestic and international governmental agencies involved in regulatory investigations.
- Supported client corporations in mediation and settlement conferences with the EEOC and employee claimants related to employment discrimination claims.

Law Clerk

July 2012 – August 2012

Caudle & Spears, P.A., Charlotte, North Carolina

- Researched and drafted legal memoranda on insurance-related litigation matters.
- Assisted with drafting and editing of exhibits for M&A deal.
- Assisted with drafting, editing, and execution of estate planning documents.

Litigation Law Clerk

May 2012 – July 2012

Moore & Van Allen, PLLC, Charlotte, North Carolina

- Researched and drafted legal memoranda on employment and general commercial litigation matters.

Judicial Intern

May 2011 – August 2011

Chambers of United States Magistrate Judge David C. Keesler

United States District Court for the Western District of North Carolina

- Researched and analyzed federal regulations and supporting case law addressing Social Security disability benefits.
- Drafted decisions and supporting memoranda for Social Security disability appeals cases before the court.
- Aided in statutory and case law research for judicial orders and settlement conference discussions.

TEACHING EXPERIENCE

Clinical Assistant Professor of Law

June 2018 – Present

University of North Carolina School of Law, Chapel Hill, North Carolina

Courses:

- Advanced Legal Research Fall 2018, Fall 2019 (scheduled)

Adjunct Professor of Law

January 2018 – June 2018

University of North Carolina School of Law, Chapel Hill, North Carolina

Courses:

- Advanced Legal Research (co-taught with Stacey Rowland) Spring 2018

Guest Lecturer

Prep for Practice Series, Kathrine R. Everett Law Library

Sessions:

- Transactional Drafting Tools Spring 2017
- Cybersecurity for Lawyers Fall 2017
- Introduction to e-Discovery Spring 2018

University of North Carolina School of Law, Chapel Hill, North Carolina

Sessions:

- Public International Law Research Spring 2019

- Tax Law Research Spring 2019
- Legal Research in Criminal Law Fall 2017
- Research on the Law of Tax-Exempt Organizations Fall 2017
- Legal Research in International Courts Spring 2017

The Graduate School of the University of North Carolina, Chapel Hill, North Carolina

Sessions:

- Legal Research in Sports Law Fall 2017
at the *Department of Exercise and Sports Science*
- Instruction in Libraries and Archives Fall 2017
at the *School of Information & Library Science*

Presenter

Festival of Legal Learning, Chapel Hill, North Carolina

Session:

- Algorithms and the Impact on Legal Research (with Nicole Downing) February 2019
- Comparing Case Results Across Databases (with Nicole Downing) February 2018

Teacher

October 2009 – June 2010

Lakeshore Elementary School, Iredell Statesville Schools, Mooresville, North Carolina

- Taught fourth grade students in the Iredell Statesville School’s Academically and Intellectually Gifted (AIG) program.
- Managed multi-tiered, guided-learning educational program for advanced academic learners in reading, science, social studies, and mathematics.
- Designed lesson plans for academic enrichment classes that required students to think critically and apply knowledge to real-world applications.
- Created tiered assessments to support the learning levels of students.
- Coordinated with district AIG officials on curriculum and enrichment programs for the county.

PROFESSIONAL EDUCATION AND DEVELOPMENT

Rare Book School

University of Virginia, Charlottesville, Virginia

- Printed Book in the West to 1800 Summer 2018

Yale Law School, New Haven, Connecticut

- Law Books: History & Connoisseurship Summer 2018

Accessibility in the Classroom (Online)

August 2018

North Carolina State University, Raleigh, North Carolina

PROFESSIONAL MEMBERSHIP AND AWARDS

North Carolina State Bar (Active) 2013 – Present

North Carolina Bar Association 2013 – Present
Member

American Association of Law Libraries 2015 – Present

- Member, RIPS-SIS Legal Research Competencies 2018 – Present
- Member, ALL-SIS Faculty Services Committee 2018 – Present
- Member, Southeastern Chapter 2016 – Present

University of North Carolina Libraries

Wilson Library CLUE Game Committee

2018 – Present

Kathrine R. Everett Award of Merit

2018